



Bangalore Society of Obstetrics and Gynaecology

Constitution



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**Memorandum of Association
Rules and Regulations
And
Byelaws
Of
Bangalore Society of Obstetrics
and Gynaecology**

This constitution includes all the amendments done upto
December 2021

The Bangalore Society Obstetrics and Gynaecology
No.16/F, API BHAVAN, Millers Tank Bed Area, Vasanthnagar, Bengaluru – 560 052

Namma Committee



Dr. Padmini Prasad
President



Dr. Jyothi G S
Vice President



Dr. Mahesh Koregol
Secretary



Dr. Umadevi. K
Treasurer



Dr. Shilpa G B
President Elect



Dr. Manjula A Patil
Jt. Secretary



Dr. Vijaykumar C R
Jt. Treasurer



Dr. Thejavathy
Ex officio

EC MEMBERS



Dr. Ashwini G B



Dr. Indira C Reddy



Dr. Manjunath CS



Dr. Priyadarshini B



Dr. Revathi S Rajan



Dr. Shanthala R



Dr. Sunil Eswar



Dr. Sunitha B



**Dr. Vijayalaxmi
Bhandary**

Invited and Advisory Members



Dr. Kamini A Rao

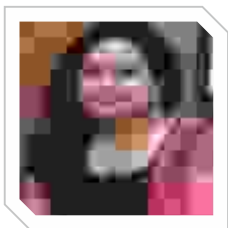


Dr. Hema Divakar



Dr. Sheela V Mane

Invited and Advisory Members



Dr. Chandrika Muralidhar



Dr. Latha Venkataram



Dr. Nagarathnamma R



Dr. Pushpa Srinivas



Dr. Shobha N Gudi

BANGALORE SOCIETY OF OBSTETRICS AND GYNAECOLOGY

Part 1 . MEMORANDUM OF ASSOCIATION

1. NAME:

The name of the Association is “**BANGALORE SOCIETY OF OBSTETRICS AND GYNAECOLOGY**” hereinafter called the Society.

2. OFFICE:

The present office of the society shall be at:

BANGALORE ASSISTED CONCEPTION CENTRE, NO 6/7 KUMARA KRUPA ROAD,
HIGH GROUNDS, BANGALORE – 560001.

Amendment: (2014-2015) The present office of the society shall be at:

BSOG, No.16/F, API Bhavan, Millers Tank Bed Area, Vasanthnagar, Bengaluru –
560 0052

3. OBJECTIVES:

- 3.1 To promote the study, practice and advancement of Obstetrics and Gynecology and allied sciences.
- 3.2 To provide a forum for the professional interaction of the Obstetricians and Gynecologists.
- 3.3 To support and promote the welfare of the practitioners of Obstetrics and Gynecology.
3. 4 To maintain efficient standard of teaching, enhance the standard of practice of Obstetrics & Gynaecology and to promote research.
- 3.5 To make measures to publish a Journal of Obstetrics and Gynaecology of the society.
- 3.6 To promote co-operation and fellowship amongst the members of the society.
- 3.7 To create interest in matters relating to maternal and child welfare and Family Planning amongst the Obstetricians and the public.

- 3.8 To make up such other activities from time to time as may be necessary to promote the welfare of Obstetricians and Gynaecologists.
- 3.9 To do all such other things, as are cognate to the objects of the society or are incidental or conducive to the attainment of the above objects.
- 3.10 To make arrangements for inviting creative dealings in the place of Literature and Fine Arts.
- 3.11 To accept, receive, purchase, take on lease or hire or otherwise acquire, any movable or immovable property or any rights or privileges necessary or convenient for the purpose of the society at such terms and conditions as may be thought fit or convenient to; to purchase such other furniture, equipment's, books, newspapers, periodicals, utensils, fittings, apparatus as and when deemed necessary by the managing committee of the Society.
- 3.12 To erect, maintain improve alter and to keep in repair any building for the purpose of the society.
- 3.13 To borrow or raise money in such a manner as the society may think fit and collect subscriptions and donations for the purpose.
- 3.14 To invest any monies of the society not immediately required in such manner as may from time to time be determined by the managing committee.

Amendment (June 2021)

- 3.14 To invest any monies of the society not immediately required in such manner as may from time to time be determined by the Executive committee.
- 3.15 To assist, subscribe, co-operate or affiliate to or amalgamate with any other body, whether incorporated, registered or not and having altogether or in part objects similar to those of the society.

3.16 The society and its official periodical will be on NON-PROFITABLE organisation for the Promotion of Obstetrics and Gynaecology.

4. The Society shall apply their profits if any or other income in promoting the above said objectives and it is specifically prohibited the payment of any dividend or distribution of any income or profit among the members.

5. The Secretary of the society is authorized to file this memorandum of association and rules and regulations and correspondences with the registrar of Societies.

BANGALORE SOCIETY OF OBSTETRICS AND GYNAECOLOGY

Part II RULES AND REGULATIONS OF THE ASSOCIATION

1. Name of the Association: BANGALORE SOCIETY OF OBSTETRICS AND GYNAECOLOGY (abbreviated as BSOG)

2. OFFICE:

The office of the Association shall be at Bangalore City, India and at BANGLORE ASSISTED CONCEPTION CENTRE, NO. 6/7 KUMARA KRUPA ROAD, HIGH GROUNDS, BANGLORE – 560 001 and / or at such other places as the Executive Committee decides.

Amendment: (2014-2015)

The office of the Association shall be at No.16/B, API Bhavan, Millers Tank Bed Area, Vasanthnagar, Bengaluru – 560 052

3. YEAR:

The year of the society for financial purpose shall be from 1st of April to 31st March.

4. WORKING HOURS:

9.00 am TO 4.00 pm

Amendment (June 2021)

4. WORKING HOURS:

10.00 am TO 5.00 pm

5. MEMBERSHIP:

5.1 The Society shall consist of members whose names are on the register of members of the Society at the time when these rules and bye-laws come into operation and of subsequent members, who shall be those persons who being eligible be duly elected in such a manner and upon such conditions as may be prescribed from time to time.

5.2 Register Of Members: There shall be Register in which the names of all the members of the society shall be entered with their qualifications, addresses and bio-data as far as possible.-

5.3 The executive committee shall have the right to decide the eligibility or otherwise and the class to which a member could be admitted and such decision of the executive committee shall be final.

5.4 Full Member shall be a graduate with MBBS degree with

a. An adequate exposure to Obstetrics and Gynaecology acquired preferably in a teaching institution or post graduate course.

b. Or worked in any private institution recognized by the Government or the Executive committee of this society and

c. Who practices Obstetrics and Gynaecology

Full Life members: A full member shall be with a Post Graduate qualification in the field of OBGYN-- DGO/MD /DNB or any other Qualification recognized by Medical Council of India

Amendment (June 2021)

5.4 Full Member shall be a graduate with MBBS degree with a **Post Graduate qualification in the field of OBGYN-- DGO/MD /DNB or any other Qualification recognized by Medical Council of India**

There will be 2 classes of full members

- a. Life Member: A life member is a person who is admitted into that category by Executive Committee and who has paid the subscription as determined by the executive committee from time to time.
- b. Annual Member: annual member is a person who is admitted to the annual membership by the committee and who has paid and pays in advance the subscription fee as determined by the Executive Committee from time to time.

6. ASSOCIATE MEMBER:

There is no life membership to an Associate Member. An associate member shall be Graduate with MBBS who does not practice Obstetrics and Gynaecology but shares a common interest in the field of Obstetrics and Gynaecology and who will be a

- a) Specialist of various medical faculties or
- b) Postgraduate student of various medical faculties

Amendment (June 2021)

Post graduate Students of **only ObGyn medical faculty**

The Associate member must have paid in advance the subscription sum as determined by the executive committee from time to time.

Amendments 2017-2018

c. Post graduates and Fellowship

Post Graduates are those who have completed their graduation and are pursuing their postgraduate course, whereas Students doing fellowship are those who are doing their fellowship course after completing their post graduation. They must be full members

7. RIGHTS AND PRIVILEGES OF THE MEMBERS:

Member shall be entitled:

1. To attend, take part and vote in all General Body meetings of the society
2. To become a member of the Executive Committee
3. To propose or second candidate for admission to the society.
4. To receive a copy of each issue of the periodical and other publications of the society either free or on payment of any prescribed charges during the continuation of the membership
5. An annual full member will lose his rights and privileges if he fails or neglects to pay the annual subscription fee as per the Bye-laws of the society.

Amendment (June 2021)

5. An annual full member will lose his/her rights and privileges if he/she fails or neglects to pay the annual subscription fee as per bye-laws of the society. **With break in continuity, it is considered as readmission as a new member and will therefore lose the benefits of continued membership.**

Amendments 2017-2018

6. Post graduates cannot vote, but they can attend AGM and participate in discussions. Post Graduates cannot contest in elections and should not be present in the hall during elections

Students doing Fellowships enjoy all the rights of full members, being eligible to vote and to contest in the elections.

Amendment (June 2021)

Post graduates cannot vote, Postgraduates cannot contest in elections and should not be present in the hall during elections.

Students doing Fellowships (**after PG inOBGYN**) enjoy all the rights of full members, being eligible to vote and to contest in the elections.

7 (b) An associate member shall be entitled:

1. To attend and take part in all the meetings of the Society except General body meetings of the society. They do not have voting rights.
2. To be co-opted on various committee and sub-committees by the executive committee
3. An associate member will lose his rights and privileges if he fails to pay the annual subscription fee as per the Rules and Bye-laws of the Society.

4. An associate member shall not be entitled
 - a. To exercise vote in any of the meetings of the Society.
 - b. To stand for election to the Executive committees
 - c. To become an office bearer of the society.
 - d. To receive copies of Journal

Amendment (June 2021 & December 2021)

7 (c) Senior Citizen above 70 years, no need to pay membership fees to BSOG, However they have to pay for FOGSI journal & for voting rights in FOGSI if they desire.

For Annual conference gnanavarsha registration will be free for all past presidents and senior members who are 75 years and above.

8. GENERAL BODY:

The general body shall consist of all members of the society except associate members.

The General Body meetings can only be attended by the Full Members

9.. EXECUTIVE COMMITTEE

9(I). The management of the society is entrusted to the executive committee. The Executive Committee shall be composed of the following members of the Society.

1. ELECTED MEMBERS:

- a. The President of the Society
- b. The President Elect
- c. The Vice President
- d. The Secretary
- e. The Joint Secretary
- f. The Treasurer
- g. The Joint Treasurer
- h 9 Elected Members from the General Body in the Annual General Body Meeting. .

Amendment (June 2021)

- i. Invited Members - shall be the past presidents and Vice Presidents of FOGSI as long as they are managing committee members of FOGSI. They have no voting power and will attend EC meeting only when invited

- ii. Co-opted members---shall be selected by majority of EC members, no Voting power, can attend EC meeting, Their term shall be one year
- iii. Advisory Committee – are proposed by the President and presented to EC , No Voting power, will attend EC meeting only when invited. Their term shall be one year

Amendment (December 2021)

- i. Invited Members - shall be the BSOG members who have become the past presidents and Vice Presidents of FOGSI.They will be invited as long they are in the managing committee of FOGSI. They have no voting power and will attend EC meeting on Invitation
- ii. Co-opted members Co-opted member – No need for co-opted members since there are already 17 members in the committee.
- iii. Advisory Committee – are proposed by the President and presented to EC , No Voting power, will attend EC meeting Advisory committee members shall not be exceeding 5 members and Committee members should be from BSOG members

On the letter head the executive committee members, Invited mem Bers, Advisory Members’ names shall be printed as an honour.

Experts from other fields can be invited by the EC for specific purpose. Ex. Legal, bye laws, society Act, GST, audit etc.

(2). Ex-officio Member/ Immediate past president of the society

9 (II). POWERS OF THE EXECUTIVE COMMITTEE:

1. The Executive Committee shall be the Executive authority of the society and as such shall have powers to carry into effect the policy and programme of the society as laid down by the General Body and shall remain responsible thereto.
2. The Executive committee will administer the affairs of the Society in accordance with the Rules and Bye-laws and in conformity with the Memorandum of the Association. The Executive Committee shall exercise such powers and do such and things as may be exercised or done by the Society. Ordinarily the Executive Committee shall meet at least 6 times a year.

3. To purchase, to take on lease, otherwise acquire, hold, manage, let, sell, mortgage exchange or otherwise dispose off, movable or immovable property of every description and all rights or privileges necessary or convenient for the purpose of the society and in particular any land, building, furniture, household or other affects, conveyance - and accommodation when deemed necessary or desirable in the interests of the Society; sell, demise ?, let, hire out, mortgage, transfer or otherwise dispose off, the same in accordance with the provisions of the Karnataka Societies Registration Act, 1960.

Amendment (June 2021)

3. To purchase, to take on lease, otherwise acquire, hold, manage, let, sell, mortgage exchange or otherwise dispose off, movable or immovable property of every description and all rights or privileges necessary or convenient for the purpose of the society and in particular any land, building, furniture, household or other affects, conveyance-and accommodation when deemed necessary or desirable in the interests of the Society; sell, **dispose**, let, hire out, mortgage, transfer or otherwise dispose off, the same in accordance with the provisions of the Karnataka Societies Registration Act, 1960.

4. To acquire, construct, improve or alter and maintain buildings on behalf of and for the Society.

5. To accept endowments and grants from the national and international, official or non-official, sponsored by the Government or other charitable or similar institutions, foundations etc., or from individuals to advance the aims and objects and purpose of the society and its periodical.

6. To borrow or raise money, collect subscription, donations for the Society and the periodical in such manner as the Society may think fit.

7. To invest any money of the Society or Periodical or proceeds from the movable and/or immovable properties of the Society if not immediately required by the Society and to withdraw the same in the manner provided by law.

8. Assist, subscribe to, or co-operate or affiliate or be affiliated with other similar organizations, trusts or societies.

9. The Managing Committee shall have the power to alter or frame Bye Laws from time to time for the general management of the society: such laws to be confirmed at a Special General Body Meeting of members called for the purpose

or at the Annual General Body Meeting. But they shall be regarded as valid and shall be acted upon pending confirmation as aforesaid.

Amendment (June 2021)

9. The **Executive committee** shall have the right to recommend or alter Byelaws, such alteration of Byelaws should become byelaws of the society **only when approved by the members at the EGBM.**

9. (III). The meeting of the Executive committee shall be convened as hereunder:

1. The Honorable Secretary with the consent of the president shall call the meeting of the Executive Committee.
2. If nine members of the Executive Committee sign the notice to convene the Executive Committee meeting indicating the business for which the meeting should be convened after giving 21 days notice, then the Hon. Secretary with and / or the President shall convene the meeting of the executive committee within 30 days thereafter by giving due notice

Amendment (June 2021)

2. Requisition Meeting - If nine members of the Executive Committee sign the notice to convene the Executive Committee meeting, indicating the business for which the meeting should be convened, then the Hon. Secretary with and / or the President shall convene the meeting of **the executive committee within 10 days thereafter by giving due notice.**

3. NOTICE OF THE EXECUTIVE COMMITTEE MEETING:

The Due notice of any executive committee meeting shall mean:

Ordinary Meeting 2 weeks

Extraordinary Meeting: 1 week

Requisition Meeting: 3 weeks

Amendment: 2014-15

Emergency meeting : 3 days

Amendment (June 2021)

Ordinary Meeting **1 week**

Requisition Meeting: 1 week

Emergency – 3 days

10. RIGHTS OF THE EXECUTIVE COMMITTEE:

1. To make regulations and issue instructions for the efficient administration of the Society and for proper maintenance of its properties and publications.

2. To appoint committees, ad hoc committees and standing committees as and when necessary.

3. To represent before the central or state governments or public bodies or any properly constituted authority, any matter affecting the interests of the society or the Progression.

4. To consider and decide applications for membership, resignation of members, Suspension of members/branch members and the question of taking such disciplinary action as it may deem fit, against any member for misconduct and willful neglect or default of notices.

The executive committee shall be entitled to amend from time to time the bye-laws of society and the Executive Committee shall have the right to amend, change, delete and add any of the bye-laws by its $\frac{3}{4}$ majority of the total number of Executive committee members.

Amendment: (2014-15)

To consider and decide applications for membership, resignation of members, Suspension of members/branch members and the question of taking such disciplinary action as it may deem fit, against any member for misconduct and willful neglect or default of notices. Further the office bearers The executive committee have the right to disqualify EC member from contesting future elections for a period of 1 year, and their names will be removed from the rolls of

office bearer / executive committee for that year , If executive committee meeting is not attended by the EC members for 3 consecutive meetings without credible explanation.

Amendment (June 2021)

4. To consider and decide applications for membership, resignation of members, Suspension of members and the question of taking such disciplinary action as it may deem fit, against any member for misconduct and willful neglect or default of notices.

The office bearers and the executive committee have the right to disqualify an EC member or office bearer from contesting future elections for a period of 1 year and his/her name will be removed from the rolls of office bearer / executive committee for that year, if the member does **not attend** 2consecutive or 3 Non-consecutive EC Meetings without a credible explanation.

Amendment (Dec 2021)

4.To consider and decide applications for membership, resignation of members, Suspension of members and the question of taking such disciplinary action as it may deem fit, against any member for misconduct and willful neglect or default of notices. The office bearers and the executive committee have the right to disqualify an EC member or office bearer from contesting future elections for a period of 2 years and his/her name will be removed from the rolls of office bearer / executive committee for that year., if the member does **not attend 75% of the EC Meetings without a credible explanation.**

For all posts –

1. Any member (annual / Life member who have completed 3 years membership) can hold the post of EC member only for three terms.
2. If the elected member is absent for more than 3 months in EC meetings and or BSOG activities that member cannot continue in the Executive committee.
3. If any elected member drops out without anacceptable reason to the EChe/she is barred from contesting for election for 2 years.
4. If the elected member resigns with acceptable reason the member will be allowed to contest in subsequent year selection .
5. There is no restriction on number of times for a candidate to contest for any post with previous unsuccessful attempts.
6. Office bearers cannot apply for EC member post.

7. Secretary & Treasurer cannot apply for Joint Secretary and joint Treasurer posts.
8. No repeat application allowed for the same post of office bearers
9. Floor nomination for EC member can be considered if no contestant available
10. Floor nomination from EC member can be considered if no contestant available for Jt. Secretary or Jt. Treasurer

For any vacant post, floor nomination will be called for and the candidate must fulfil the criteria of particular posts

5. To appoint or remove salaried officers and servants of the society.
6. To fix the rate of the travelling allowance to be paid to the office bearers of the society and the members of the Executive committee and other committees, ad hoc committees and sub-committees.
7. To consider all matters and make necessary recommendations of them as far as possible, to its being in place before the General Body for discussions.

11. VALIDITY OF THE PROCEEDINGS:

1. If there is no representation of any category in the Executive Committee then The proceedings and resolutions of the Executive Committee are Valid.

Amendment (June 2021)

1. **If the President/ Hon Secretary, for whatever reason, have not attended** the Executive Committee meeting, even then, the proceedings and Resolutions of the Executive Committee are valid.
2. Any decision taken by the Executive committee under extraordinary Circumstances shall be valid.

12. AMENDMENTS OF THE MEMBERSHIP OF THE SOCIETY

Amendment (June 2021)

12. AMENDMENTS OF THE Memorandum OF THE Society

1. An extraordinary General Body Meeting may be convened 15 minutes after Annual General Body Meeting to consider the proposals for the amendment of memorandum, rules, and bye-laws of the society.

Proposal for change in the Memorandum of the Association shall be considered at

that purpose, the proposed alterations must reach the working office at least 6 weeks before the date of the Extraordinary General Meeting and shall be circulated by the Secretary to all the members for opinion change must be given, in the Agenda of the Extraordinary General Meeting of the Society . No such proposal shall be carried into effect unless it is agreed to do, and such votes are not less than 3 times the number of votes if any cast against the resolution by the members so entitled and voting and thereafter duly confirmed by a similar majority of votes at the second special general meeting convened by the Executive Committee after an interval of 30 days after the former meeting.

2. Proposals for name and rules and regulations shall be amended by a resolution passed at a special General Meeting convened for that purpose.

AMENDMENT: 2014-15

Proposals for name and rules and regulations shall be amended by a resolution passed at a special General Meeting convened for that purpose, However no amendments to the rules and regulations of the association shall be made which may prove to be repugnant to the provision of section 2 (15), 11, 12, and & 13 & 80G of the Income tax Act.1961 as amended from time to time. Further no amendment shall be carried out without the prior approval of Commissioner of the Income Tax

Amendment (June 2021)

Proposals for rules and regulations shall be amended by a resolution passed at an **Extraordinary GeneralBody Meeting** convened for that purpose. However, no amendments to the rules and regulations of the association shall be made which may prove to be repugnant to the provision of section 2 (15), 11, 12, and & 13 & 80G of the Income tax Act.1961 as amended from time to time. Further no amendment shall be carried out without the prior approval of Commissioner of the Income Tax (Exemption)

13.TERMINATION OF MEMBERSHIP:

Membership shall stand terminated:

1. A member may at any time resign the membership by giving 30 days notice in writing to:
 - a. Hon.Secretary
 - b. The resigning member shall pay up all the dues standing against him/her.

- 2. By removal of names on account of non-payment of subscription after due Notice as follows:**

Any member whose subscription remains unpaid till December 31st the membership shall be terminated automatically after having followed the procedure of reminding the member twice by post. The working office is not responsible for the postal Delay or loss.

Amendment: (2014-15)

Any member whose subscription remains unpaid till December 31st, the membership shall be terminated automatically after having the procedure of reminding the member by two electronic mail and SMS. The working office is not responsible **for the technical** issues from the receiving end.

- 3. By removal of names on the ground of undesirable conduct:**

If the conduct of a member be deemed by the executive committee as Prejudicial to the interest of the society or be considered to bring the medical Profession into the disrepute the Executive committee may ask him/her to submit a Written explanation of his conduct. In the event of the explanation being found Unsatisfactory, the member may asked to either apologize or resign from the society. In the event of the said member refusing either to apologize or resign when asked to do so, a meeting of the Executive Committee is to be called and if $\frac{3}{4}$ of members present record their votes for removal of his or her name from the membership, In the meantime all rights and privileges of the member shall be suspended.

Amendment (June 2021)

If the conduct of a member be deemed by the Executive committee as prejudicial to the interest of the society or be considered to bring the medical Profession into disrepute, the Executive committee may ask him/her to submit a written explanation of his conduct. In the event of the explanation being found unsatisfactory, the member may be asked to either apologize or resign from the society. In the event of the said member refusing either to apologize or resign when asked to do so, a meeting of the Executive Committee is to be called for and if $\frac{3}{4}$ of members' present record their votes for removal

of his **or her** name from the membership, **the said member's name can be removed from the membership of the society.** In the meantime, all rights and privileges of the member shall be suspended.

4. By removal of name on the ground of conviction in a court of law ipso facto:

- a) Upon sentence of conviction in a court of law for any crime, involving moral turpitude.
- b) Upon being deregistered by the Medical council of India or a State medical council on the ground of unethical conduct or
- c) Upon forfeiture through the misconduct of medical qualifications by virtue of which he/she ceases to be eligible for membership.

14. RE-ADMISSION:

Any person who has ceased to be a member by resignation or default can be re-admitted on fresh application being made by him/her and on payment of the re-admission fee to be fixed from time to time by the executive committee along with the life membership/annual subscription fees and after a scrutiny by the executive committee.

A person who has been removed on the ground of undesirable conduct be re-admitted on the expiry of two years or thereafter, provided, his/her application for re-enrolment is supported by 10 members of the society, testifying his/her good conduct during the intervening period He/she must also submit a written apology acceptable to the executive committee.

- 15 .** But in the case of removal of the name on the ground of conviction in a court of law, re-admission shall be possible any subsequent to such person's name being re-entered in the Medical Register.

16. THE OFFICE BEARERS:

The office Bearers shall be elected from and amongst the members of the society constituting the General Body of the Society every year at its Annual Meeting and shall consist of

- 1. The President
- 2. The President elect
- 3. The Vice President

4. The Honorary Secretary
5. The Honorary Joint Secretary
6. The Honorary Treasurer
7. The Honorary Joint Treasurer

They shall resume the office after they are declared elected. The period of the Office bearers shall be for one year

The newly elected office bearers shall assume office on the first day of they being declared elected as the office bearers and the previous office bearers shall immediately hand over charge to the newly elected office bearers.

Amendment: (2014-15)

They shall resume the office after the completion of the period of current office bearers (ie., April – March) the period of the office bearers shall be for one year.

The newly elected office bearers shall resume office on the first day of their term (ie., 1st April) and the previous office bearers shall handover charge to the newly elected office bearers by the end of March in Joint EC meeting.

17. DUTIES AND POWERS OF THE OFFICE BEARERS:

1 PRESIDENT:

- a. The President shall be the chair person of all meetings of the General Body, annual meeting and all meetings of the society and the Executive Committee.
- b. The President shall guide and control the activities of the society
- c. The President shall regulate the proceedings of the meetings and interpret rules and bye-laws and decide doubtful points and his/her decision shall be final.
- d. The President shall in addition to his/her ordinary vote, have a casting vote in case of equality of votes in any meeting.

2. PRESIDENT ELECT:

- a. The President elect will be the president for the next year and shall act as a continuing link between the present year and next.
- b. In all other aspects, the president elect shall have rights and powers of a regular executive committee member

3. VICE PRESIDENT

- a. The Vice President shall take over the duties of the president in the absence of the president. In the absence of the president and in the event of any emergency arising, due to any reason such as death, detention, resignation or absence for considerable period by remaining out of India, then the duties of the President shall devolve upon the vice President. In case of resignation of the President, it will become effective when it is accepted by the Executive Committee. Pending the acceptance of the resignation, the Vice President shall act as indicated above, in the case the president is unwilling to function as such

4. HONORARY SECRETARY:

- a. The Honorary Secretary shall be in charge of the office.
- b. The Hon.Secretary shall conduct all correspondence on behalf of the society.
- c. The Hon.Secretary shall organize, arrange and convene meetings, congresses, lectures and demonstrations.
- d. Shall attend the meetings of the General Body, Executive Committee and keep record of the proceedings thereof.
- e. Shall maintain a correct and up to date register of all members of the society.
- f. Shall bring any matter which is considered necessary in the interest of the society to the General Body and the Executive committee for guidance and decision

Amendment: (2014-15)

- g. Any Member requests for certification of membership of BSOG, the secretary shall issue such a certificate after being scrutinized by the EC

Amendment (June 2021)

- h. The Secretary shall maintain the records of all the events and should present it in the EC meeting, Jt. EC meetings and submit for adoption by the General body at the AGM.
- i. to send the annual report to the Registrar of Societies, with any payment if necessary to continue society registration

5 . Hon Joint Secretary

The Hon.Joint Secretary shall assist the Secretary whenever called upon and the duties of the Secretary shall devolve to the Joint Secretary in the absence of the Secretary

6. TREASURER :

a. Shall receive all monies of the society and deposit them in a bank or banks approved by the General Body of the Society to the credit of the Society .Account to be operated jointly by any TWO of the following office bearers I.e., President, Secretary and Treasurer

b. Shall be responsible for the collection of all subscription

c. Shall be responsible for the keeping up to date accounts of the Society with all accounts Books posted up to date.

d. Shall get the accounts audited by the auditors of the society.

e. Shall prepare an annual statement of the accounts and balance sheet (Balance Sheet consists of Assets and Liabilities, Profit and Loss Account and consists of Income and Expenditure Account) showing the financial position of the society and get them audited by the auditors of the society and submit the same for adoption by the General Body at the annual general meeting. This statement should be distributed to the members at least 3 weeks in advance of the Annual General Body Meeting.

Amendment: (2014-15)

e. Shall prepare an annual statement of the accounts and balance sheet (Balance Sheet consists of Assets and Liabilities, Profit and Loss Account and consists of Income and Expenditure Account) showing the financial position of the society and get them audited by the auditors of the society and submit the same for adoption by the General Body at the annual general meeting. This statement should be distributed to the members at least 3 weeks in advance of the Annual General Body Meeting. **The accounts of the association shall be closed as on 31st March of every year and the same shall be audited by Chartered Accountant and the Annual General body meeting shall be held within 9 months from the**

end of the accounting year, as prescribed by society laws. Further registered may for any special reason extend for further period of not exceeding six months.

Amendment (June 2021)

- e. Shall prepare an annual statement of the accounts and balance sheet (Balance Sheet consists of Assets and Liabilities, Profit and Loss Account and consists of Income and Expenditure Account) showing the financial position of the society and get them audited by the auditors of the society **and present it in the EC 25days before AGM** and submit the same for adoption by the General Body at the annual general meeting. This statement should be distributed to the members at least 3 weeks in advance of the Annual General Body Meeting. The accounts of the association shall be closed as on 31st March of every year and the same shall be audited by Chartered Accountant and the Annual General body meeting shall be held within 9 months from the end of the accounting year, as prescribed by society laws. Further **Registrar** of societies may for any special reason extend for a further period not exceeding six months.
- f. The treasurer shall disburse monies for the expenses incurred in running the society after obtaining adequate voucher. All payments to be made after obtaining the consent of either the President or the Secretary.

Amendments (2017-18)

7. Joint Treasurer

The Hon. Joint Treasurer shall assist the Hon.Treasurer whenever called upon and the duties of the Hon.Treasurer shall devolve to the Joint Treasurer in the absence of the Treasurer

18. ANNUAL GENERAL BODY MEETING:

The Annual General Body Meeting of the full members of the society shall be Held, as far as possible every year

Amendment (June 2021)

The Annual General Body Meeting of the full members of the society shall be Held, **within nine months of the End of the accounting year as prescribed by society rules**

19. PROCEDURE FOR AMALGAMATION OF THE SOCIETY :

Whenever it shall appear to the Executive Committee that it is advisable to amalgamate the society, either wholly with another society, the Executive Committee shall submit the proposition to the members of the society in a written report and shall convene the special General Body Meeting for the consideration thereof. But no such proposition shall be deemed to have been approved unless such report has been sent by post under certificate of posting to all full members of the society giving 21 days clear notice thereof and such proposition as agreed by $\frac{3}{4}$ majority of members present and voting and confirmed by a similar majority of votes at 2nd special meeting of members after an interval 30 days of the first special general body meeting.

Amendment (June 2021)

Whenever it shall appear to the Executive Committee that it is advisable to amalgamate the society, either wholly with another society, the Executive Committee shall submit the proposition to the members of the society in a written report and shall convene the special General Body Meeting for the consideration thereof. But no such proposition shall be deemed to have been approved unless such report has been sent **by email** to all full members of the society giving 21 days clear notice thereof and such proposition as agreed by $\frac{3}{4}$ majority of members present and voting and confirmed by a similar majority of votes at 2nd special meeting of members after an interval 30 days after the first special general body meeting

20. DISSOLUTION OF THE SOCIETY AND ADJUSTMENT OF ITS AFFAIRS:

By $\frac{3}{4}$ majority of the members of the society may determine in a special general body meeting that the society be dissolved and there upon the society shall stand dissolved at the time agreed upon and all necessary steps shall be taken in concurrence with the section 22 of the Karnataka Societies Registration Act, 1960.

UPON DISSOLUTION NO MEMBER TO RECEIVE PROFIT:

If on dissolution of the society there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid or distributed among the members of the society but shall be given or transferred to some

other institution or institutions having objectives similar or in part similar to the objectives of the society to be determined by the members of the society at or before the time of the dissolution.

21 . QUORUM OF THE EXECUTIVE COMMITTEE MEETINGS:

The Quorum for all executive committee meetings shall be nine In all meetings except requisition meeting, If a quorum is not present within half an hour of the appointed time, the meeting shall stand adjourned for one hour and then meet again to transact the business. For such adjourned meeting, no quorum is necessary and no new subject will be considered except those subjects which were on the agenda in the adjourned meeting.

Amendment (June 2021)

The Quorum for all Executive committee meetings shall **be nine or 2/3 of the** strength of EC whichever is less.— In all meetings except **requisition meeting for which nine members are required.**, If a quorum is not present within half an hour of the appointed time, the meeting shall stand adjourned **for half an hour** and then meet again to transact the business. For such an adjourned meeting, no quorum is necessary and no new subject will be considered except those subjects which were on the agenda in the adjourned meeting.

Amendment (Dec 2021)

The Quorum for all Executive committee meetings shall **be nine or 2/3 of the** strength of EC whichever is less.— In all meetings except **requisition meeting for which nine members are required.**, If a quorum is not present within 15 mins of the appointed time, the meeting shall stand adjourned **for 15 mins** and then meet again to transact the business. For such an adjourned meeting, no quorum is necessary and no new subject will be considered except those subjects which were on the agenda in the adjourned meeting.

22 . QUORUM FOR SPECIAL GENERAL BODY MEETING OR ANNUAL GENERAL MEETING:

The quorum for Special General Body Meeting or Annual General Meeting shall be 50 full members or 1/10 of the total full membership **whichever is less.** If at any time during a meeting it is brought to the Notice of the Chairman that there

is no quorum, it shall be the duty of the Chairman either to adjourn the meeting or to suspend the meeting for half an hour to get a quorum, but this provision shall not apply to an adjourned meeting.

23. NOTICE OF THE MEETINGS OF THE SOCIETY:

1. The Annual General Body meeting – 3 weeks
2. The Extraordinary General Body Meeting – 3 weeks
 - a. For purpose of change in Memorandum – 6 weeks
 - b. For all other purpose (ordinary) – 10 days
3. The requisition meeting – 30 days

No resolution adopted or negated at a **General Body Meeting** is to be considered at a subsequent meeting unless six months have elapsed.

Amendment (June 2021)

- a) AGM - 3 weeks
- b) For purpose of change in Memorandum EGBM – 3 weeks
- c) Special general body meeting for any other purpose apart from AGM and EGM – 3 weeks
- d) Requisition meeting – requested by 1/10 of the members – 2 weeks

No resolution adopted or negated at General Body Meeting is to be considered at a subsequent meeting unless six months have elapsed or half the number of the members of Executive committee are in favour of such reconsiderations.

However resolutions can be reconsidered with the concurrence of President in case of objections received against such resolutions and which need immediate solution or opinion of the General body

No resolution adopted or negative **by** the **Executive Committee** shall be considered in the subsequent executive Committee meeting unless either six months have elapsed or half the number of the members of the Executive committee are in favour of such reconsideration.

24. FUNDS OF THE SOCIETY:

1. The funds of the society shall be derived from the following sources:
 - a. Subscription of the Members
 - b. Requests received by legacies from persons who desire to benefit the society
 - c. Subscription from affiliated bodies according to the rules
 - d. Such other sources as may be authorized by the Executive Committee or the General Body.

25. ENDOWMENTS:

1. The Society shall accept unconditional endowments lawfully made for the advancement of its aim and objects.
2. A conditional endowment shall be accepted by the society only if it is associated with or is made for commemoration or the memory of any person, who has contributed to the field of Obstetrics and Gynaecology.

26. RESERVE FUND:

There shall be a Reserve Fund of the Society. Atleast 25% of the surplus of the central office each year, shall be credited to this fund in the following year. The Reserve Fund shall only be drawn upon a special resolution in a meeting of the General Body, notice of which shall have been duly circulated.

Amendment (June 2021)

There shall be a Reserve Fund of the Society. At least 25% of the surplus of each year, shall be credited to this fund in the following year. The Reserve Fund shall only be drawn upon a special resolution in a meeting of the General Body, notice of which shall have been duly circulated.

The Hon. Treasurer shall, out of the funds of the society defray all expenses and shall pay rents, salaries, wages and such other charges as may be necessary for carrying on the work of the society. He shall further provide for the issue of the journal and such other publication as may be authorized and shall be empowered to spend money on scientific investigations, meetings, prizes, scholarships and for

such other purposes that the executive committee may consider advisable in furtherance of the objectives of the society with the budgetary provisions.

Amendment (June 2021)

27. Profits from Conferences

For using name of the society for conducting any scientific sessions and conferences by any other society or organisations, they shall pay the society royalty which may be fixed by EC from time to time.

All the gains and profits resulting from conducting from conferences and scientific programmes belong to the society.

The profits made from any International, National or State conferences hosted by the society shall be transferred to the society account.

The committee for such conferences should be formed in the EC meeting.

The current President, Secretary& Treasurer should hold the post as Chair/Co-Chair and Secretary/Jt. Secretary, Treasurer/Jt.Treasurer and shall be one of the signing authorities.

The society should make a MOU with the organising committee.

The organising committee should raise funds for the conference. No monies should be given from the BSOG fund.

Society will not be responsible for any losses, all the expenses to be cleared by the organising committee.

The Organising committee will not get dissolved till all the accounts are settled.

Part III BYE – LAWS

(BYE-LAWS can be amended by the Executive Committee periodically)

Amendment (June 2021)

(BYE-LAWS can be **recommended** by the Executive Committee and to be **ratified by EGBM**)

I. Distribution of Membership Fee:

- a. Of the subscribed Fee the dues to FOGSI head office shall be paid.
- b. A member enrolled anytime during the year shall pay full subscription for the year irrespective of the date of enrolment.

Amendment 2014 -15

Membership for the current year shall be accepted till August 31st of that year.

- c. All members attending the Annual General Body Meeting should have paid the subscription dues. The Proof of the payment in the shape of either a receipt or certificate shall be sufficient.

2. Executive Committee:

- a. The Hon. Secretary with the consent of the President can call an extraordinary meeting of the Executive Committee if the President considers it necessary.
- b. Except with the special permission of the chairperson, no resolution shall be placed before meeting of the Executive Committee that has not been previously given notice of and duly circulated with the agenda of the meeting.
- c. The minutes of all the meetings shall be correctly kept and recorded as early as possible, and shall be signed by the chairperson of the meeting and confirmed at the next meeting.
- d. All questions submitted to a meeting shall be decided (except in case especially provided for) by a majority of votes as registered by show of hands or in such other manner, as the chairperson of the meeting shall determine.
- e. Notice shall be sent to the committee members either personally or by post at their addresses as registered in the books of the society.

Amendment (June 2021)

e...Notice shall be sent to the committee members **by Email** to their email address as registered in the books of the Society. Every member shall give notice to the Hon. Secretary in writing of any change in address

- f. Every committee member shall give notice to the Hon. Secretary in writing of any change in address.
- g. Any notice, if served by post shall be deemed to have been served on the day following that on which the same is posted and in providing such service, it shall be sufficient to prove that the notice was properly addressed and posted.

Amendment (June 2021)

g... Any Notice, **by Email** shall be deemed to have been served on the day it was sent. it shall be sufficient to prove that the notice was properly served.

- h. The treasurer shall present a statement of accounts during all ordinary committee meetings.
- i. In the committee meeting prior to the general body meeting, the secretary's report and the audited report by the treasurer shall be presented to the committee before 30th April each year. The Committee shall ratify the audited report of the account and the Secretary's report. The Secretary's report shall include the number of committee meetings held and the number of meeting attended by each of the members.

Amendment (2014-2015)

In the committee meeting prior to the general body meeting the secretary's report and the audited report by the treasurer shall be presented to committee and passed by it, 25days before the GBM date.

- j. In case any office bearer due to any reason cannot attend to duties for a period of at least two Months then the committee shall delegate his/her work to some other person till the original office bearer reports back.

3. ANNUAL GENERAL MEETINGS:

The Annual General Body Meetings shall be held as far as possible one every Year

The agenda of the Annual General Meeting shall include the following and in this order:

1. Read and pass the proceedings of the last Annual General Body meeting and all Special General Body Meetings held since then.

The resolutions and amendments with the result of the voting shall be recorded. For Special General Body Meetings summoned by the Managing Committee on their own motion the proceedings shall be recorded in a similar manner.

2. Adoption of the Secretary's report
3. Adoption of the Treasurers report and audited accounts
4. Election of office Bearers
5. Amendments of rules if any

6. Resolution from members
7. Appointment of the auditors to the society
8. Appointment of legal advisor if so required
9. Any other matter with the permission of the chair.

Amendment (June 2021)

1. Welcome by the President
2. Roll call
3. Obituaries
4. Apologies
5. Read and pass the proceedings of the last Annual General Body meeting and all Special General Body Meetings held since then.

The resolutions and amendments with the result of the voting shall be recorded. For Special General Body Meetings summoned by the **Executive committee** on their own motion the proceedings shall be recorded in a similar manner

6. Read out and Adoption of the Secretary's report
7. Read out and Adoption of the Treasurer's report and audited accounts
8. **Declaration of election of office Bearers**
9. Amendments of rules if any
10. Resolution from members
11. Appointment of the auditors to the society
- 12.. Any other matter with the permission of the chair.

Amendment (Dec 2021)

1. Welcome by the President
2. Roll call
3. Obituaries
4. Apologies

5. Read and pass the proceedings of the last Annual General Body meeting and all Special General Body Meetings held since then.

The resolutions and amendments with the result of the voting shall be recorded. For Special General Body Meetings summoned by the **Executive committee** on their own motion the proceedings shall be recorded in a similar manner.

6. Read out and Adoption of the Secretary's report

7. Read out and Adoption of the Treasurer's report and audited accounts

8. Declaration of election of office Bearers during AGM. But in Extra Ordinary circumstances election can be conducted and results will be declared within the three days from the date of elections or before 31st march of subsequent year.

Postponement of election should be approved in EC and EGBM.

9. Amendments of rules if any

10. Resolution from members

11. Appointment of the auditors to the society

12.. Any other matter with the permission of the chair.

Notice of all motions to be placed before the Annual General Body Meeting shall reach the Hon. Secretary 21 days before the date of the meeting. No motion or amendments of which due notice has not been given shall be put to the meeting unless sanctioned by the president with the consensus of the House.

However, a motion to change the order of business or for proceedings, for dissolution, for adjustment of the meeting, or the closure or for proceeding to the next item of business on the agenda paper or for referring back for further consideration and report them when the motion is one dealing with a recommendation of a committee or an amendment thereof, may be accepted by the chairperson as formal if moved by any member present.

Amendment (June 2021)

However, a motion to change the order of business or for proceedings, for dissolution, for adjournment of the meeting, or the closure or for proceeding to the next item of

business on the agenda paper or for referring back for further consideration and report them when the motion is one dealing with a recommendation of a committee or an amendment thereof, may be accepted by the chairperson as formal if moved by any member present.

Notice shall be sent to the member either personally or by post to their address as registered in the books of the Society. Every member shall give notice to the Hon. Secretary in writing of any change in address.

Any Notice, if served by post shall be deemed to have been served on the day following that on which the same is posted and in providing such service, it shall be sufficient to prove that the notice was properly addressed and posted.

Amendment (June 2021)

Notice shall be sent to the member by **electronic mail** to their registered email Id as registered in the books of the Society. Every member shall give notice to the Hon. Secretary in writing of any change in address, contact numbers and email IDs

Any Notice, **served by Email** shall be deemed to have been served on the same day on which the same is posted and in providing such service, it shall be sufficient to prove that the notice was properly addressed and posted .

4. ELECTION OF OFFICE BEARERS (ELECTION PROCESS)

4. All elections will be conducted by election committee of three Election Officers duly appointed by executive committee at least 3 weeks prior to the election process. Of these 3, one shall be the outgoing president and the other two officers will themselves be non contestants and preferably would have occupied society office in the past.

The election of the office bearers of the society and the Executive committee shall be held at the Annual General Body Meeting to be held by May 15th of every year. The last date for receipt of nominations for the various offices shall be two weeks prior of the Annual General Body Meeting. Last date for

withdrawal shall be 10 days before the annual general body meeting. If no nominations or not enough nominations are received prior to the election then the election committee can call for floor nominations for that particular post only.

Amendment (June 2021)

The election of the office bearers of the society and the Executive committee shall **be held by electronic voting prior to Annual General Body Meeting and the** results announced at the AGM to be held within 9 months of the financial year.

The schedule of electronic voting is mentioned as annexure

Amendment (Dec 2021)

The election of the office bearers of the society and the Executive committee shall **be held physically or by electronic voting prior to Annual General Body Meeting and the** results announced at the AGM to be held within 9 months of the financial year.

But in Extra Ordinary circumstances election can be conducted and results declared before 31st March of subsequent year.

Postponement of election should be approved in EC and EGBM.

The schedule of electronic voting is mentioned as annexure.

. If no nominations or not enough number of nominations are received prior to the election then the election committee can call for floor nominations for that particular post only.

office bearers- 7

President

President Elect

Vice President

Secretary

Treasurer

Jt. Secretary

Jt. Treasurer

EC Members – 9

Ex. Officio (immediate past president) – 1

Executive Committee – 17 Members

office bearers + 9 EC Members + 1 Ex. Officio

The Hon. Secretary while sending the nomination papers will mention the following.
Nominee should be a current member having paid the dues to the society.

- a. Nominee should be a current member having paid the dues to the society

Amendment (June 2021)

a...Nominee should be a Full member

Amendment (Dec 2021)

- a.. Nominee should be annual or Life member and not the associate member**
- b. It is the nominee's responsibility to make sure that the nominee, the proposer and the seconder are current full member of the society. The nomination paper shall be disqualified if the above condition is not fulfilled.

Amendment (June 2021)

- b.. It is the nominee's responsibility to make sure that the nominee, the proposer and the seconder are current full member of the society. The nomination paper shall be disqualified if the above condition is not fulfilled. **The Proposer and Secunder cannot nominate more than two candidates. It is the responsibility of the nominee to ensure that due procedures have been followed and nomination filing is complete.**
- c. The name of the nominee, proposer and seconder should be in block letters and signed correctly.
- d. The nomination paper shall also mention the last date and time by which the form should reach the working office.
- e. Those contesting for the post of Hon. Secretary, and President Elect must have completed one term on the Executive committee either as a committee member or a office bearer. This provision has been made to make sure that the contestants are familiar with the working of the society.

Amendment: (2014-15)

Jt Treasurer

can contest for Treasurer post

Must have completed the previous post by 31st of March of next year.

Should have attended 75% of the EC meetings in the previous year.

Participation in BSOG social service

Taking over the office after the new committee takes charge from previous committee.

Vice President

Eligibility

Member who has completed both Secretary & Treasurer post will be eligible to contest for Vice President.

Must have completed the previous post by 31st of March of next year.

Should have attended 75% of the EC meetings in the previous year.

Participation in BSOG social service.

Taking over the office after the new committee takes charge from previous committee.

In the exceptional circumstances, if there is no candidate who has completed both secretary & treasurer post has applied for Vice President post, candidates who have completed either the secretary or treasurer's post at the time of nomination can be considered.

President elect

Eligibility

Only Vice Presidents can contest for President Elect

Must have completed the previous post by 31st of March of next year.

Should have attended 75% of the EC meetings in the previous year.

Participation in BSOG social service

e. Those contesting for the post of joint secretary, Joint Treasurer, Vice President and President Elect must have completed **two terms** as Executive committee member

Amendment (June 2021)

e... Those contesting for the post of Joint Secretary, Joint Treasurer, should have completed **two terms** as Executive committee member **at the time of taking over the office.**

Those contesting for the post of, Vice President, President Elect, must have served as Hon. Secretary.

Amendment (Dec 2021)

Those contesting for the post of Joint Secretary, Joint Treasurer, should have completed **two terms** as **Executive committee** member by 31st March of next year. Should have attended 75% of the EC meetings in the previous year.

Active Participation in BSOG social service.

Taking over the office after the new committee takes charge from previous committee.

For Secretary :

Eligibility

- **Treasurer,**
- **Jt Secretary or**
- **Jt Treasurer**

can contest for Secretary post.

Must have completed the previous post by 31st of March of next year.

Should have attended 75% of the EC meetings in the previous year.

Participation in BSOG social service

- **Taking over the office** after the new committee takes charge from previous committee.

Treasurer

Eligibility

- **Secretary,**
- **Jt Secretary or**

Taking over the office after the new committee takes charge from previous committee.

President

President elect will automatically become the President of the next year.

For all posts –

- Any member can hold the post of EC member only two terms.
- If the elected member is absent for more than 3 months in EC meetings and or BSOG activities that member can not continue in the committee.
- If any elected person drops out without anacceptable reason to the EChe/she is barred from contesting for election for 2 years.
- If the elected person resigns with acceptable reason the person will be allowed to contest in subsequent years.
- There is no restriction on number of times for a candidate to contest for any post with previous unsuccessful attempts.
- Office bearers cannot apply for EC
- Secretary & Treasurer cannot apply for Joint posts.
- No repeat application allowed for the same post of office bearer
- Floor nomination for EC member can be considered if no contestant available
- Floor nomination from EC member can be considered if no contestant available for Jt. Secretary or Jt. Treasurer
- In extraordinary circumstances if president is unable to take charge of new committee, the following can be considered.
 1. Offer the president post to the president elect.
 2. If president elect is unwilling, vice president will be in charge president for a maximum period of 3 months.
 3. Re election for president post

Vice president who has completed one full term.

- In extraordinary circumstances timing of election can be decided by EC/AGM & result declared at an AGM. Election to be conducted before 31st March/end of the financial year.
- **Election officers will scrutinize the nomination as per bye law s.**
- The amended bye laws will be implemented immediately after the EGBM and information send to registrar of societies. Previous bye laws in this regard stands null and wide

- f. Those contesting for the post of President Elect must have served one term either as Vice President or as Hon.Secretary

Amendment – (Dec 2021)

President elect

Eligibility

Only Vice Presidents can contest for President Elect

Must have completed the previous post by 31st of March of next year.

Should have attended 75% of the EC meetings in the previous year.

Participation in BSOG social service

- **Taking over the office** after the new committee takes charge from previous committee.
- g. Annual Election will be conducted for the post of President Elect, Vice President, Jt.Secretary, Jt.Treasurer and Nine EC members. Jt.Secretary who is elected during the time of annual elections will be the Hon.Secretary for the next year and elected Jt.Treasurer will be the Hon.Treasurer for the next year.

Amendment – (Dec 2021)

- g. Annual Election will be conducted for the post of President Elect, Vice President, Hon.Secretary, Hon. Treasurer, Jt.Secretary, Jt.Treasurer and Nine EC members.
- h. To contest for the post of EC member one must have completed 3 years of full membership after the completion of post graduation

Amendment – (June 2021)

- h. To contest for the post of EC member one must have completed consecutive 3 years of full membership **at the time of taking over the office.**

i. If any of the elected EC member quits the post or removed from the post, then the EC contestant, who had secured the next highest number of votes & lost election, would be taken in as Adhoc office bearer or EC member for that year.

Amendment (2017-18)

The adhoc member will be filling the post only for that particular term temporarily. However the Adhoc member can contest for the same or any post in the elections to be held during the next AGM.

Amendment – (June & Dec 2021)

l. If any of the elected EC member quits the post or removed from the post, then the EC contestant, who had secured the next highest number of votes & lost election, would be taken in as Adhoc office bearer or EC member for that year.

The adhoc member will be filling the post only for that particular term temporarily. However the Adhoc member can contest for the same or any post in the elections to be held during the next AGM.

. If no such member is willing or not available, then the post needs to be filled from the current EC committee as adhoc.

Members who resign from the post without valid reason cannot contest for any post for another 3 years

j. The members in the office bearers post should not contest for the post of EC member, rather they should move ahead and contest for the higher posts, However they can become member of sub-committees of the society.

Amendment – (June 2021)

The members in the office bearers post should not contest for the post of EC member, rather they should move ahead and contest for the higher posts, However, they can become members of sub-committees of the society. **Members who have completed Secretary and Vice President's post cannot contest for Jt. Treasurer's post. Members who contested and lost the election cannot apply for any vacant post in the same election. However, they can apply for same post or any other eligible post in the next election.**

Amendment – (Dec 2021)

j. The members in the office bearers post should not contest for the post of EC member, rather they should move ahead and contest for the higher posts, However, they can become members of sub-committees of the society.

Members who have completed Secretary, Treasurer and Vice President's post cannot contest for Jt. Secretary & Jt. Treasurer post.

Members who contested and lost the election cannot apply for any vacant post in the same election. However, they can apply for same post or any other eligible post in the next election.

The byelaws copy will be sent to all the members along with nomination form.

The nominee should provide brief details of contribution to the society in the nomination form.

Amendment (2017 - 2018)

k. Absence of any contesting candidate without valid reason will be disqualified for the elections. The candidate should inform the President, Secretary and Election

Officers with elective valid reason for his/her absence, at least one week before in writing. All Emergencies can be considered as elective valid reason for absence. However, the validity of the reason will be decided by the President & the Secretary in coordination with the Election officers. All elected nominees should be present in the AGM.

The Election officers including the President (as one of the election officers) cannot nominate any candidate and cannot vote. The president will have one vote, which will be exercised in case of tie.

l. After serving three years in EC as member they should move ahead to be elected to higher posts or should take a break for two or more years. After two years, they can apply for the post of EC member or any other post. The attendance of all committee members in EC meetings is to be strictly enforced. Those who fail to attend meetings for three consecutive times will not be eligible to contest in the forthcoming elections.

It shall be the responsibility of the person contesting to obtain an acknowledgement for submission of the nomination form. In case the nomination is rejected, the reason for rejection of the nomination shall be intimated to the contestant.

Amendment – (June 2021)

It shall be the responsibility of the person contesting to obtain an acknowledgement for submission of the nomination form. In case the nomination is rejected, the reason for rejection of the nomination shall be intimated to the contestant **forthwith**.

Amendment – (Dec 2021)

It shall be the responsibility of the person contesting to obtain an acknowledgement for submission of the nomination form. In case the nomination is rejected, the reason for rejection of the nomination shall be intimated to the contestant **before the last date for submission earlier to provide an opportunity to reapply for suitable post**.

The Hon. Secretary shall send the final list of nominations to the president atleast one week before the election.

All members shall exercise their vote through a secret written ballot paper on the day of annual general body meeting.

Amendment – (Dec 2021)

All members shall exercise their vote **through E-Voting before AGM and the results of the election will be declared in the AGM or before 31st March of next year in extra ordinary situation**.

The election committee officer^s shall sign the results of the elections. Immediately after conclusion of this General Body Meeting, the new committee shall hold a meeting and also invite the office bearers of the previous committee, who will handover charge to the new office bearers.

5. Formation of Sub-committee:

The Executive Committee may form sub-committees which shall function independently the President shall be the ex-officio member of all such sub-committees.

The Executive committee may co-opt $\frac{3}{4}$ majority of the members present the required number of society members on to a sub-committee. The co-opted members may attend all the meetings of the sub-committee and contribute to the proceedings.

Amendment – (June 2021)

Sub-committees:

PG Forum Committee
Guidelines and Protocol Committee
Medico legal Committee
Safe Motherhood Committee
Audit & Research Committee
Social Activity Committee
Website Committee
Building Committee
Constitution Amendment Committee
Oration Committee

Amendment – (June 2021)

Sub committees

1. Professional development

- a. CME
- b. Audit ,research, guidelines
- c. Quiz

2. Constitution

3. Health and social welfare

- a. Medicolegal
- b. Social services
- c. Web and extracurricular activities
- d. HPV Vaccine Committee

4. Subspeciality

- a. Infertility
- b. urogynecology
- c. gynec endoscopy
- d. Safe motherhood
- e. Gynec oncology

5. Oration Committee

Amendments (2014-15)

5 a) The sub- committee are free to conduct scientific program as decided by the committee members

5 b) The sub committee members shall be chosen by the executive committee once in three years. The committee members may continue in the committee if they are chosen by the EC again.

The President & Hon.Secretary of the year will be automatically become members of all the sub committee

5 c) The sub committee shall have a chairperson

5 d) The chairperson and either the president or Hon.Secretary should be the signatories for all the financial transactions.

5 e) The expenses of sub-committee to be approved by the EC regarding purchases, fixing conference registration fees etc.,

5 f)The sub-Committees would submit their report in Joint EC and in the EC meeting preceding AGM

6.The Membership fee shall be Rs.450/- for annual members Rs.300/- for associate members and Rs.7,500/- for life members. All those becoming members for the first time shall pay an additional entrance fee of Rs.100/

These fees may be altered from time to time as per the decision of the Executive Committee.

Amendment: (2014-15)

The fee is revised as Rs. 2,000/- for fresh members Rs. 1,500/- for renewal, Rs. 25,000/- for life member, Rs. 1,200/- for post graduates, OBG & GYN and Rs. 1,000/- for associate members. Any member who fails to renew the membership even for a period of one year, shall be considered as a fresh member and should provide all the necessary certificates while applying for fresh membership.

7.The Place of working office of the Society shall be decided by the Executive Committee of that particular term.

Amendment (2014-15)

Amendment made to have permanent office at API Bhavan.

Annexure

Day 1, 08:00 AM - Online Nominations OPEN

Day 12, 05:00 PM - Online Nominations CLOSE

Day 14 - ---- Scrutiny of Nominations and declaration of the eligibility of the candidates

Day 16, 05:00 PM ----Withdrawal of the Nominations CLOSE

Day 19, 08:00 AM --- Online voting OPEN and LIVE

Day 29, 12:00 PM - Online Voting CLOSE

Day 30, 06:00 PM --- Counting of votes in the presence of nominees of the candidates. The venue and address will be communicated to the candidates prior to the counting date

Day 31, 10.00 am- Provision for recounting after submitting written objection by contestant.

Day 33 - Final declaration

- Nomination paper can be submitted by email to presidentbsog@gmail.com or to the BSOG office

